

FIRE INSPECTOR

DISTINGUISHING FEATURES OF THE CLASS:

The work involves responsibility for the thorough inspection of new and existing dwellings, factories, schools, business establishments, colleges, and other facilities for compliance with fire prevention and fire safety standards. Errors in inspection may result in loss of life and property. General supervision is received from the Building Inspector or other official with special problems outlined in detail. Supervision may be exercised over the work of technical and clerical assistants.

TYPICAL WORK ACTIVITIES:

1. Inspects existing buildings and buildings under construction for compliance with fire prevention standards set forth in the New York State Uniform Fire Prevention and Building Code;
2. Inspects multiple dwelling residences for fire hazards and conformity to the New York State Multiple Residence Law;
3. Receives and investigates complaints, issuing notices for code violations found;
4. Reinvestigates to ensure that necessary corrections have been made, initiating court proceedings as required;
5. Teaches fire prevention through educational talks at schools and community groups;
6. Investigates suspicious fires to determine cause and files reports;
7. Attends work related seminars and training sessions, including state-mandated courses;
8. Attends meetings as required;
9. Maintains records of activities and compiles periodic summary reports and special reports as needed;
10. Reviews site and building plans and issues permits;
11. When employed by a fire department or fire district, may perform fireman's duties and assist in giving emergency first aid treatment;
12. Does related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the New York State Uniform Fire Prevention and Building Code and the Multiple Residence Law as they pertain to fire prevention and fire safety standards; good knowledge of building construction materials and practices; good knowledge of practices governing the storage and distribution of combustibles; ability to establish and maintain cooperative relationships with a variety of individuals; ability to read and interpret plans and specifications; firmness with courtesy; tact; initiative; good powers of observation; honesty; good judgment; physical condition commensurate with the demands of the position.

FIRE INSPECTOR (Cont'd)

MINIMUM QUALIFICATIONS:

- EITHER: (A) Graduation from high school or possession of a high school equivalency diploma and four (4) years of full-time paid work experience as a Firefighter;
- OR: (B) Graduation from a regionally accredited or New York State recognized college or university with an Associate's degree in architectural technology or building construction technology and one year of work experience, or its part time equivalent, in the construction, revitalization, or repair of residential, commercial, mixed use or industrial structures;
- OR: (C) Graduation from high school or possession of a high school equivalency diploma and three years of work experience, or its part time equivalent, in the construction, revitalization, or repair of residential, commercial, mixed use or industrial structures;
- OR: (D) An equivalent combination of training and experience as indicated in (B) and (C) above.

NOTE:

Full time work experience as a qualified municipal building or fire inspector or as an assistant building or fire inspector may be substituted for the above work experience or education requirement on a year-for-year basis.

SPECIAL REQUIREMENT:

1. Possession of a valid New York State Motor Vehicle Operator's license.
2. Special training and certification requirement required under Section 159A of the New York State Executive Law:

CE2201

REVISED:	09/08/78	07/30/82	05/28/85	06/07/88	05/19/92
	01/07/00	06/30/04			